M Interlochen Area Chamber of Commerce

Meeting Minutes

June 12, 2017

**Attendance:** President Clint Klabunde, Vice President Bob Allard, Secretary Harold Schmidt, Treasurer Elizabeth Koeppen. Board Members: Barry Havens and Bonnie Woolsey. Excused: Brian McAllsiter, Jane Deering and Laurie Bouwman. Others in attendance: Gwen Stinson – Office Manager.

**Minutes:** (see attached) Motion by Koeppen, supported by Schmidt to approve minutes as mailed. Motion carried.

**Treasurer’s Report:** (see attached) Koeppen presented report. Discussion regarding changing bank accounts to business from personal recordkeeping. Koeppen request the board take action via a vote to switch from personal banking account to business banking account and update signors on both checking and savings.

Motion by Woolsey, supported by Deering that:

* Account ending in 0159 at Chemical Bank to have Clinton Klabunde - President, Brian P McAllister – Authorized Signor, and Harold O Schmidt – Secretary, as signors with all rights (removing Barry Bialik)
* Account ending in 0400 at Chemical Bank to have David Basler – Authorized Signor, and Tom Ingold – Authorized Signor, and Clinton Klabunde – President as signors with all rights (adding Clinton Klabunde)
* It was agreed that Clinton Klabunde will be administrator for the business online banking since he is Chamber President and will be a signor on all of the Chamber accounts.

Motion carried.

**Voice:** OM reports:Almostall advertisement dollars have been collected. (see attachment) Distribution – Many have been distributed in the area by board members and OM.

**Area Guide:** OM reports: Almost all invoices for advertising have been paid (see attachment). They were distributed by Amy Hansen to MDOT Centers per protocol and board members and OM have distributed locally. Balance of money ($1693.42) owed to President Klabunde is available for payment. Check will be cut ASAP after bills are approved by board.

**Family Fun Day**: Report from Event Chairperson Koeppen assured the board that everything is in place for the June 17th event. Volunteers have exceeded expectations and finances to support event are there. Discussion.

**Office Manager’s Report:** (see attached) Discussion. Motion by Koeppen, supported by Woolsey to pay bills as presented. Motion carried.

**Annual Dinner:** OM reports the possibility of a smaller turnout from last year, but reservations/RSVP’s are coming in. An e-mail will be sent out again as a reminder and OM to place follow up calls also. Bradley’s (one of our newest members) has agreed to provide three entrees to choose from and an appetizer for $30 per person, with $10 going to the chamber.

**Fall Festival & Fliers:** Autumn Fest is scheduled for September 17th. Discussion. Jane Deering to contact Matt Turek regarding car classifications for awards and this info will be turned over to Amy Hansen (Revolution Design) for fliers to be created for early distribution.

**New Business:** none.

**Old Business:** none.

**Adjournment:** Motion by Koeppen, supported by Allard to adjourn. Meeting adjourned at 6:27 PM.

These minutes are subject to approval at the regular July 12, 2017 meeting at 5:30 PM at Tom’s Food Market meeting room.

Minutes respectfully submitted by :

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Gwen Stinson, Office Manager