Interlochen Area Chamber of Commerce

Board Meeting Minutes

The regular meeting of the Interlochen Area Chamber of Commerce was called to order by President Clint Klabunde at 5:30 PM.

Attendance: President Klabunde, Vice President Allard, Treasurer Elizabeth Koeppen, Laurie Bouwman, and Barry Havens. Absent/Excused: Secretary Harold Schmidt, Brian McAllister and Bonnie Woolsey. Also in attendance: Gwen Stinson-Office Manager.

**Approval of Minutes**: No minutes for October.

**Treasurer’s Report**: See attached. Discussion. Motion by Koeppen, supported by Bouwman to accept report as presented. Motion carried.

Interlochen Center for the Arts has offered the chamber to participate in an ACH format for paying invoices by the school to the chamber. Discussion. Treasurer Koeppen stated this was a safe and possibly more expeditious avenue to get things done. Office Manager directed to submit form to accomplish this goal.

**Christmas Party** – December 1, 2017 at the library. Anyone wishing to donate goods or volunteer contact Office Manager. One cash donation from Northwood Animal Hospital and 30 pizzas from Papano’s Pizza so far.

**Election**: Office Manager was directed to email members for nomination for new board members for 2018, five (5) positions open.

**Business After Hours:** November Northwood Animal Hospital

 January Morse Moving and Storage

 February MasterCraft Cabinets (tentative)

**Office Manager’s Report**: See attached:

Bills presented - motion by Bouwman, supported by Treasurer Koeppen to pay bills. Motion carried.

**New Business**: None.

**Adjournment**: Motion by Treasurer Koeppen to adjourn, supported by Bouwman. Meeting adjourned at 5:52 PM.

These minutes are subject to approval at the next regular meeting, Wednesday, December 13, 2017 at 5:30 PM, Tom’s Food Market meeting room.

Minutes respectfully submitted by:

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Gwen Stinson, Office Manager